

Step 3: Mobilize

Individual Strategic Objectives

How to use this template	
Why would you use this template?	<i>Give this template to individual staff members to create their own annual work plans, outlining their contributions to different initiatives, listing key activities, and staff interdependencies</i>
When would you use this template?	<i>When you are setting annual goals for individuals and in staff performance reviews</i>

Name	
Position	
Department	

Strategic Priority	Initiative	Key Activities	Annual Objective	By When	Team
SP #	<i>Insert name of initiative</i>	<i>Briefly explain your role in carrying out each initiative or strategic priority, where applicable</i>	<i>Define individual's goal related to the initiative or strategic priority</i>	<i>Indicate date or quarter in which the objective should be completed</i>	<i>Indicate team members who are working with you to complete the activity</i>
Strategic Priority 1	1.1				
	1.2				
	1.3				
Strategic Priority 2	2.1				
	2.2				
Strategic Priority 3	3.1				
	3.2				
	3.3				
	3.4				