

COMMUNITY DESCRIPTION WORKSHEET¹

This worksheet will help your partnership prepare your community description. Use the information gathered in your interviews and other background work to fill out the following questionnaire. The sheet is separate into two sections; General Information and Demographic Information.

General Information:

1. Name of the organization/community: _____

2. Date this form was completed: _____

3. What are the geographical boundaries for this community? _____

4. Approximate size, in numbers, of this community's population: _____

5. Who is actively involved in this community or organization? _____

a. People who regularly attend meetings/events: _____

b. People you consider to be "members": _____

c. How do you define a "member"? _____

d. People you consider to be "leaders": _____

e. How do you define a "leader"? _____

¹ Adapted from the Community Tool Box, University of Kansas, <http://ctb.ku.edu>.

Demographic Information:

Fill out blanks using approximate percentages:

	Residents	Low Income	Moderate Income	Upper Income
African-American				
Asian-American				
European-American				
Hispanic/Latino/Latina				
Native American				
Other				
Male				
Female				
Children under 3				
Children under 5				