

Candidate: _____ Date: _____

1. *Jennifer, with introduction of unique reporting/governing relationship of the collaboration:* What drew you to apply for this position?
2. *Edith:* Please share with us 2-3 brief examples of your previous accomplishments which are directly transferrable to this work.
3. *Pat:* Please share with us your thoughts (philosophy or approach) to collaboration work.

Follow up (based on answer): what are the services you see as critical to collaboration for young children?

4. *Jennifer:* What challenges do you foresee in this collaboration position? (Second part) How would you overcome them?
5. *Edith:* Describe a situation where multi-tasking was necessary to meet a goal. How did you feel about the situation?
6. *Jennifer:* What 3 things from your previous experience(s) most qualifies you for this position?

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7. *Pat:* How do you establish working relationships with new people? (What approach do you use to establish new working relationships? How do you judge if you are successful?)

8. *Edith:* Of these three areas, which area do you believe you are the strongest. Please give an example of how/why.

Organizational Skills: _____

Interpersonal Skills: _____

Analytical Thinking: _____

9. *Pat:* In what area do you find yourself the weakest, or what area are you working to improve your skills/experience?

Pat close the interview, ask candidate if they have any questions for us.

Timeline – mid April in person interviews, offer position shortly after. Does involve approval by Executive Committee

Range – 57,000-64,000; includes health benefits at this level of part time status

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Reviewer Notes

Comments:

Advance for Interview (Y/N) _____

Reviewer _____