Early Head Start-Child Care Partnerships: \textsc{Making the Most of It!}

Effective Budgeting
Speakers

Shelby Holman,
Southern Imaginations
Effective Budgeting for Early Head Start-Child Care Partnership Grants

Sponsored by: Build Initiative, Inc.

Presented by: Shelby K. Holman - Southern Imaginations, LLC
Webinar Outcomes

• Increase understanding of the budget requirements and expectations of the Early Head Start (EHS)-Child Care (CC) Partnership Grant Funding Opportunity Announcement (FOA)

• Obtain an overview of key budget categories for EHS-CC Partnership Grant collaboration projects

• Learn about key regulations and requirements related to effective fiscal administration of EHS-CC Partnership Grant collaboration projects
Fiscal and Programmatic Accountability

• Funded via the Appropriations Act of 2014

• Purpose
  • Expand the number and quality of early learning slots for infants and toddlers through Early Head Start-Child Care Partnerships (EHS-CCP) or new Early Head Start grants by layering (supplementing) current resources and services with additional federal funds
  • Ensure the provision of comprehensive services including health, nutrition, education and parent engagement for all partnership children and families
Fiscal and Programmatic Accountability

• Open to new and existing grantees
• All EHS-CCP grants will be considered new 5 year grant awards
• Must meet Head Start Performance Standards and other key federal regulations for fiscal management
• EHS Partnership grant recipients must provide a 20% non-federal matching contribution for each Early Head Start grant
• Grantees must engage in program and fiscal management that involves the Governing Body, Policy Council, families and other community stakeholders
Grantees must assume responsibility for the following fiscal activities:

- Knowing EHS regulatory and grant requirements
- Documenting and maintaining fiscal policies and procedures and associated records for transaction processing
- Maintaining strong internal controls
- Maintaining documentation to support grant expenditures
- Creating effective cash management practices
- Documenting and reporting personnel time and activity distributions accurately
- Meeting NFS (Non-Federal Share) matching requirements and documenting contributions appropriately
- Reporting on fiscal activities timely and accurately
POLL QUESTION

The required non-federal match contribution for EHS-CC Partnership Grants is _____% of the total project costs unless a waiver is obtained.

- 15
- 20
- 25
- None of the above
EHS-CC Partnership Grants: Truth or Myth
EHS Grant Funds vs. Child Care Funds

**EHS GRANT FUNDS**
- Funding for comprehensive ECE services, program quality improvement, parent involvement activities
- Specific eligibility requirements
- No parent fees allowed

**CHILD CARE SUBSIDIES**
- Funding for childcare services and program quality improvement
- Expanded eligibility requirements
- Supported by parent co-pays
- Funding provided via subsidy reimbursements based and parent support
Budget Impact of FOA

• Funds high quality applicants only

• Priority given to applicants proposing to create EHS-CC Partnerships

• Must not supplant existing subsidies or other funding

• Creates three (3) approaches for funding
  • EHS-CC Partnerships
  • Non-Partnership Early Head Start Expansion
  • Both EHS-CC Partnerships and Expansion

• Accepts only one (1) application per service area, regardless of approach
Budget Impact of FOA

• Limits Types of Program Options
  • Center-Based
  • Family Child Care

• Defines Start-up/Implementation period and associated activities

• Includes detail for State Allocations and high funding priority Promise Zone zip codes

• Recommends proposal of no less than 72 slots unless necessary

• Requires recipients to ensure compliance with all applicable laws and regulations

• Requires recipients to ensure children retain services regardless of their subsidy status

• Designed to build upon existing childcare services and other community resources
Budget Impact of FOA

GRANTEE RESPONSIBILITIES

• Ensuring the provision of all comprehensive services
• Ensuring that all admin and fiscal management requirements are met
• Ensuring that all EHS-CC Partnership teachers meet minimum staff qualifications
• Providing professional development, for all teachers
• Employing at least 1 full-time family service worker per every 40 enrolled children and families
• Ensuring a minimum of two annual home visits for each enrolled child

PARTNER RESPONSIBILITIES

• Ensuring adult-child and group sizes meet EHS standards or state, territory, or tribal requirements-whichever is the most stringent
• Implementing an evidence-based curriculum that is developmentally appropriate for infants and toddlers
• Conducting ongoing assessment of children to individualize the instruction and learning for each child
Budget Impact of FOA

GRANTEE RESPONSIBILITIES

- Supporting the inclusion and delivery of services to children with disabilities
- Ensuring the physical environment and facilities meet all Head Start Program Performance Standards
- Ensuring compliance with all applicable regulations (including state/and or local licensing)
- Ensuring children retain services regardless of their subsidy status
- Engaging parents in program decision making through involvement on the Policy Council

PARTNER RESPONSIBILITIES

- Providing health and nutrition services, including all developmental, sensory, and behavioral screening and assistance with provision of follow-up services
- Engaging parents in the full range of child development and family support services
Program Eligibility

### ELIGIBILITY - EHS
- Ages 0 through 36 months (through 48 months for FCC program option)
  - AND
  - Income falls below federal poverty guidelines (some exceptions)
  - OR
  - Eligible for TANF or SSI benefits
  - OR
  - Children who are categorically homeless, in the child welfare system or have diagnosed disabilities

***10% of funded enrollment slots must be from children with disabilities

### ELIGIBILITY - CCDC
- Ages 0 through 13 (extends through age 19 under certain conditions)
  - AND
  - Income is at or below 85% of state median income
  - AND
  - Parents participate in work, education or training activities
  - OR
  - Children in need of protective services

***All children do not have be CCDF-eligible or possess CC subsidies in order to be eligible for an EHS-CC partnership slot
POLL QUESTION

The EHS program options available for funding under the EHS-CC Partnership Grant opportunity are ______.

◦ Home-based
◦ Center-based
◦ Family Child Care
◦ Both b and c
Start-Up Period

• Time when programs begin serving children and incrementally ramp up to full compliance with EHS and Child Care applicable laws and regulations

• Must lead to full implementation of services ASAP

• Costs
  • Not guaranteed
  • Must be in separate budget justification and narrative
  • Identified and requested on “Other Estimated Funding” within SF-424A or C, Budget Information Form

• Grantees must contribute 20% of the total costs of operations from non-federal sources unless a waiver is obtained

Includes:

• Partnership contracts or agreements
• Creating organizational structure to handle provision of comprehensive services
• Plans to implement and facilitate a coordinated system of care for children and families, including disabilities
• Hiring qualified staff
• Developing professional development plans
• Recruiting and enrolling children
• Developing management, fiscal and facilities plans
• Developing service plans that include a schedule for screening and ongoing assessments and selection and implementation of an evidence-based curriculum
• Reducing barriers to access, including transportation
The Project Budget

- Summarized into “object class categories” within SF forms
- Project budget calculations must include estimation methods, quantities, unit costs, and other similar quantitative detail sufficient for the calculation to be duplicated
- Project budget standard forms (SF 424A and/or C) will not count toward page limitations
- Budget and budget justification limited to 15 single-spaced pages total with fonts no less than Times New Roman 12-points.
- Prepared on an annual basis for each year of the proposed project

Entered on Budget Information Standard Form, either SF-424A (non-construction) or SF-424C (construction) in accordance with SF form instructions for grant application submission
### Budget and Budget Justification

#### Base Funding – Used for program operations
- Staff
- Materials
- Equipment
- Facilities
- Other costs needed for program and administrative functions

#### T/TA Funding – Additional 2.5% of base funding amount
- Improving program quality
- School Readiness support
- Professional Development

***EHS-CC Partnership grantees will need to retain some portion of the funds to ensure adequate oversight of partners progress toward implementation and sustaining high-quality comprehensive education services over time***
**Budget and Budget Justification**

**ALL APPLICANTS-NON PARTNERSHIP**

- Must demonstrate that funds are budgeted to provide all required comprehensive EHS services to eligible children and families in a cost-effective manner.
- Must describe the planning steps to be taken to ensure that all necessary resources beyond the requested grant funds are available to implement the project.
- Must discuss in the Budget Justification how they will use a combination of federal funds as well as resources from other early childhood programs or funding streams.
- Must submit a separate start-up budget if proposing start-up costs. All costs must be justified, reasonable, and applicable for the proposed program.

**EHS-CC PARTNERSHIP APPLICANTS**

- Must clearly indicate that a significant portion of funding will be directed to its child care partners to ensure high-quality early learning experiences and must describe how they use the funding to make quality improvements in their partners.
- Must describe their plan to ensure that children whose families lose child care subsidy eligibility will continue to be served.
Supplement vs. Supplant

**Supplement**
- *Build upon*
- *Add to*
- *Encouraged*

**Supplant**
- *Replace*
- *Take the place of*
- *Prohibited*
Budget Development Sources

- Federal Resources
- Non-ACF Federal Resources
- Non-Federal Resources
- Total Budget
POLL QUESTION

The EHS Performance Standards mandate a minimum of ____ teachers for every group of 8 infants and toddlers in an approved center-based program option.

- 1
- 2
- 3
- 4
## Budget Development - Layering of Funding

<table>
<thead>
<tr>
<th>Layer I</th>
<th>Layer II</th>
<th>Layer III</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Care (Full-day, full-year child care)</td>
<td>Program-Level Comprehensive Services (Wage increases, Training, Equipment, Supplies, Minor Improvements)</td>
<td>Individual Child Comprehensive Services</td>
</tr>
<tr>
<td>EHS eligible child with CC subsidy</td>
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</tr>
</tbody>
</table>
### SECTION B - BUDGET CATEGORIES

<table>
<thead>
<tr>
<th>6. Object Class Categories</th>
<th>GRANT PROGRAM, FUNCTION OR ACTIVITY</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(1)</td>
<td>(5)</td>
</tr>
<tr>
<td>a. Personnel</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>b. Fringe Benefits</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>c. Travel</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>d. Equipment</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>e. Supplies</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>f. Contractual</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>g. Construction</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>h. Other</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>i. Total Direct Charges (sum of 5a-5h)</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>j. Indirect Charges</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>k. TOTALS (sum of 6i and 6j)</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>7. Program Income</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

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Standard Form 424A (Rev. 7-97)
Prescribed by OMB (Circular A-102) Page 1A
## SF424 “Object Class Categories”

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>Costs of employee salaries and wages</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>Costs of employee fringe benefits unless treated as part of an approved</td>
</tr>
<tr>
<td></td>
<td>indirect cost rate</td>
</tr>
<tr>
<td>Travel</td>
<td>Costs of out-of-state or overnight project-related travel by employees of the</td>
</tr>
<tr>
<td></td>
<td>applicant organization. Does not include in-state or consultant travel</td>
</tr>
<tr>
<td>Equipment</td>
<td>An article of nonexpendable, tangible personal property having a useful life</td>
</tr>
<tr>
<td></td>
<td>of more than one year per unit and an acquisition cost that equals or exceeds</td>
</tr>
<tr>
<td></td>
<td>the lesser of: (a) the organization’s capitalization level, or (b) $5,000</td>
</tr>
<tr>
<td>Supplies</td>
<td>Cost of all tangible personal property other than that included under the</td>
</tr>
<tr>
<td></td>
<td>Equipment category.</td>
</tr>
</tbody>
</table>
# SF424 “Object Class Categories”

<table>
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<tr>
<th>CATEGORY</th>
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</thead>
<tbody>
<tr>
<td>Contractual</td>
<td>Costs of all contracts for services and goods except for those that belong under other categories such as equipment, supplies, construction, etc</td>
</tr>
<tr>
<td>Construction</td>
<td>Cost of construction by applicant or contractor</td>
</tr>
<tr>
<td>Indirect Charges</td>
<td>Total amount of indirect costs</td>
</tr>
<tr>
<td>Program Income</td>
<td>The estimated amount of income, if any, expected to be generated from this project</td>
</tr>
<tr>
<td>Commitment of Non-Federal Resources</td>
<td>Amounts of non-federal resources that will be used to support the project as identified in Block 18 of the SF-424</td>
</tr>
</tbody>
</table>
Personnel Ratios

EHS Personnel Ratios (Center-Based)

- Maximum class size is 8
- Staff 4:1 ratio (2 clusters comprise classroom of 8)
- 1304.52(g)(4) Grantee and delegate agencies must ensure that each teacher working exclusively with infants and toddlers has responsibility for no more than four infants and toddlers and that no more than eight infants and toddlers are placed in any one group
- Mandated background checks and health screenings prior to employment

EHS Personnel Ratios (Family Child Care)

- Maximum group size is 6 for single qualified teacher, with no more than 2 children under the age of 2
- Maximum group size is 12 for 2 qualified teachers, with no more than 2 children under the age of 18 months
- Contractor vs. employee considerations for FCC home operators
Scenario 1

We Care Early Head Start, Inc. proposes to create partnerships with two (2) CCDF-funded childcare partner agencies, ABC Partner Agency and XYZ Partner Agency, to serve 72 EHS-CC funded enrollment slots collaboratively. ABC Partner Agency proposes to serve 40 of the 72 EHS-CC partnership enrollment slots. XYZ Agency proposes to serve 32 of the 72 EHS-CC partnership enrollment slots. Both ABC and XYZ Partner agencies currently provide child care services with qualified teachers during the hours of 6:00 AM and 6:00 PM, Monday through Friday.

1. In the application budget, should EHS federal funds be budgeted for the entire salary and fringe benefits for qualified teachers providing early childhood education services to the 72 EHS-CC partnership enrollment slots?

2. In the application budget, can EHS federal funds be budgeted for all of the supplies and equipment needed to provide necessary services to the 72 EHS-CC funded enrollment slots?
1. In the application budget, should EHS federal funds be budgeted for the entire salary and fringe benefits for qualified teachers providing early childhood education services to the 72 EHS-CC partnership enrollment slots? No. Federal funds may not be used unless the services to be provided under such program will be in addition to, and not in substitution for, comparable services previously provided without Federal assistance. (Head Start Act 640 (7)(c)

2. In the application budget, can EHS federal funds be budgeted for all of the supplies and equipment needed to provide necessary services to the 72 EHS-CC funded enrollment slots? Yes. Reducing barriers to collaboration is a focal point of the Head Start Act. Per the amendments from 1998, Section 640, supplies and equipment from a collaborative activity between Head Start and another entity DO NOT have to be allocated as long as Head Start is the predominant source of funding.
Personnel

Costs of employee salaries and wages. Compensation regulated by Head Start Act Sec. 653 for wage comparability requirements and limitations for executive level compensation.

Justification: Identify the project director or principal investigator, if known at the time of application. For each staff person provide the following:

1. Time commitment to the project in months
2. Time commitment to the project as percentage or full time equivalent
3. Annual salary
4. Grant salary
5. Wages rates, etc.

***Do not include the costs of consultants, personnel costs of delegates or of specific projects and/or other businesses***
Fringe Benefits

Costs of employee fringe benefits unless treated as part of an approved indirect cost rate.

Justification: Provide a breakdown of the amounts and percentages that comprise fringe benefits costs such as health insurance, Federal Insurance Contributions (FICA) taxes, retirement insurance and taxes.
Travel

Costs of out-of-state or overnight project-related travel by employees of the applicant organization. Do not include in-state travel or consultant travel.

Justification: For each trip show the total number of traveler(s), travel destination, duration of trip, per diem, mileage allowances, if privately owned vehicles will be used to travel out of town and other transportation costs and subsistence allowances.

***Travel costs for key project staff to attend ACF-sponsored workshops/conferences/grantee orientations should be detailed in the budget if applicable
Equipment

Costs for an article of nonexpendable, tangible personal property having a useful life of more than one year per unit and an acquisition cost that equals or exceeds the lesser of:

1. Capitalization level set by the organization, or
2. $5,000

Justification: For each type of equipment, applicants must provide the following:

1. Description of the equipment
2. The cost per unit
3. The number of units
4. The total cost
5. A plan for use of the equipment in the project
6. A plan for use, and/or disposal of, the equipment after the project ends
7. A copy of the organizational policy or section that contains the definition if the applicant sets its own definition

***Useful life of MORE than a year
***Unit cost MORE than $5,000
***Budget/Prior approval >$25K
Supplies
Costs of all tangible personal property other than that included under Equipment

This includes office and other consumable supplies with a per-unit cost of less than $5,000

Justification: Specify general categories of supplies and their costs. Show computations and provide other data supports the amount requested

***Useful life of LESS than a year
***Unit cost LESS than $5,000
***Budget Approval
Scenario 2

We Care Early Head Start (EHS), Inc. proposes to create partnerships with 123 Partner Agency, a CCDF-funded childcare agency that provides services to infants and toddlers via family child care homes. Within the EHS-CC collaboration, 123 Partner Agency agrees to provide comprehensive EHS services to 120 enrollment slots for eligible families within the family child care option. Of the 120 enrollment slots, 80 are eligible for EHS services, and those same 80 slots receive a child care subsidy. 123 Partner Agency currently provides child care services with qualified teachers during the hours of 6:00 AM and 6:00 PM, Monday through Friday.

1. In the application budget, should EHS federal funds be budgeted for the training and professional development needs of all of the Family Child Care home (FCC) providers?

2. In the application budget, can EHS federal funds be budgeted for all of the Level 3 comprehensive services (health, mental health, screenings, assessments, etc.) for each of the 120 FCC enrollment slots?
Scenario 2 – Answers

1. In the application budget, should EHS federal funds be budgeted for the training and professional development needs of all of the family child care home providers? Yes. Grantees are required to provide training and in-service training opportunities to staff, volunteers, and other providers to assist them in acquiring or increasing necessary knowledge and skills to fulfill their job responsibilities. Head Start is still the payer of last resort for delivery of required services. (45 CFR Part 1306.23, 1306.30)

2. In the application budget, can EHS federal funds be budgeted for all of the Level 3 comprehensive services (health, mental health, screenings, assessments, etc.) for each of the 120 FCC enrollment slots? No. Funding for Level 3 comprehensive services required by the Performance Standards is restricted for use by EHS eligible families only (45 CFR Part 1304, 1306) Non-EHS resources will have to be used for the level 3 comprehensive services for the 40 enrollment slots not eligible for EHS services.

Budget Development - Layering of Funding

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<td>EHS</td>
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Contractual

Costs of all contracts for services and goods except for those that belong under other categories such as equipment, supplies, construction, etc. Include third-party evaluation contracts if applicable

Contracts with secondary recipient organizations require separate budget detail

Justification: Demonstrate that all procurements will be conducted in a manner to provide the maximum extent practical, open and free competition.

• Pre-award documents must be made available to ACF if requested

• Applicants must provide an additional detailed budget and budget for each contractor/subcontractor that is delegated a portion of the project

• If contractors/subcontractors will be selected post-award, the applicant must provide information on the nature of the work to be delegated, the estimated costs and process for selection

***Most childcare partner costs will be within contractual agreements

• Additional justification required for any anticipated procurement greater than the simplified acquisition threshold (currently $150K) awarded without competition
Justification: Provide a detailed budget and narrative in accordance with the instructions for other object class categories. Identify which construction costs will be contractual and those that the applicant will assume.
Consultant costs
Local travel
Insurance
Food (when allowable)
Medical and dental costs (noncontractual)
Professional service costs (including audit charges)
Space and equipment rentals
Printing and publication
Computer use
Training costs such as tuition and stipends
Staff development costs
Administrative costs

Justification: Provide computations, a narrative description and a justification for each cost under this category.

May include but not limited to the following as applicable and appropriate:

Other
Enter the total of all other costs

Jus2fica2on: Provide computa2ons, a narra2ve descrip2on and a jus2fica2on for each cost under this category
Indirect charges

Total amount of all indirect costs

This should be used only if the applicant has an indirect cost rate approved by the Department of Health and Human Services (HHS) or another cognizant federal agency.

Justification: Applicants (grantees) that plan to charge indirect costs to the grant award must enclose a copy of the current indirect cost rate agreement.

If the applicant (grantee) is in the process of developing or negotiating a rate, a tentative indirect cost rate proposal should be developed based upon its most recently completed fiscal year immediately after confirmation of receipt of a grant award.

Applicants (grantees) awaiting approval of their indirect cost rate proposals may request indirect costs in their budgets, ensuring that those charges will not also be expensed as direct costs.

If the applicant (grantee) is requesting a rate that is less than what is allowed under the program, an authorized representative of the applicant organization must submit a signed acknowledgement that the applicant is accepting a lower rate than allowed.
Program Income

The estimated total of income, if any, that will be generated from this project

Includes: Income from fees for services performed, the use or rental of real or personal property acquired under federally-funded projects, the sale of commodities or items fabricated, license fees and royalties on patents and copyrights, and interest on loans made with award funds

Justification: Describe the nature, source and anticipated use of program income in the budget
Justification: A firm commitment of resources (letter or other documentation) is required with the application if derived from a third-party source

Detailed budget information is required

Applicants are required to fully identify and document the specific costs or contributions they propose in order to meet a matching or cost-sharing requirement

Applicants are required to provide documentation on the sources of funding or contributions and a justification of the stated valuation was determined

Commitment of Non-Federal Resources

Amounts of non-federal resources that will be used to support the project as indicated on the SF-424

The match calculation applies to the total project cost (including match) and not just the federal share
## Planning for Non-Federal Share (NFS)

<table>
<thead>
<tr>
<th>Identify required match amount</th>
<th>Gather source data for non-federal share opportunities</th>
</tr>
</thead>
<tbody>
<tr>
<td>• 25% of federal share funding</td>
<td>• Needs Assessment</td>
</tr>
<tr>
<td>• 20% of total project costs</td>
<td>• Grant Application</td>
</tr>
<tr>
<td></td>
<td>• Partnership Agreements</td>
</tr>
</tbody>
</table>
**NFS Clarifying Definitions**

**In-Kind:** Property or services that benefit a grant supported project or program and are contributed by non-Federal third parties without charge to the grantee. In-kind contributions may consist of the value of real property and equipment and the value of goods and services directly benefiting the grant program and specifically identifiable to it. In-kind match is counted for the period when the services are provided or when the donated goods are received and used.

**Allowable Cost:** Third party in-kind contributions shall count toward satisfying a cost-sharing or matching requirement only where, if the party receiving the contribution were to pay for them, they would be an allowable cost. Allowable costs are determined by the tests of reasonableness, necessity and allocability as defined in Title 2 of the Code of Federal Regulations (2 CFR 220, 2 CFR 225 and 2 CFR 230).
In order for non-federal share to be accepted, the following administrative criteria must be met: (45 CFR Part 74.23(a), 45 CFR Part 92.24)

- Must be verifiable from recipient’s records
- Cannot be included as contributions in any other federal program
- Must be allowable under applicable cost principles
- Must be from a non-federal source unless authorized by federal statute
- Must be provided for in the grantee’s approved budget
1. All EHS-CC Partnership grants must meet the Head Start Performance Standards.

2. A 20% matching contribution is required for all EHS-CC Partnership grants unless a waiver is obtained.

3. The program options available for funding under this Funding Opportunity Announcement (FOA) are center-based, home-based, and family child care option.

4. Requests for start-up costs can be included within the applicant’s request for base funding.

5. Age eligibility for EHS center-based operations is 0 months through 36 months (age 3).

6. Primary age eligibility for CCDF center-based operations is age 0 through 13 years.

7. Applicants are encouraged to use federal funds to supplant available funds at child care partners to free up child care resources to be used in other areas of the program.

8. Supplies (materials) be definition have a useful life of less than a year and a unit cost of less than $5,000 per unit.

9. Additional detailed budgets and budget justifications are not required for childcare partners within EHS-CC funding applications.

10. CCDF funding may be used as in-kind contributions to satisfy matching requirements of the EHS-CC Partnership grants.
1. All EHS-CC Partnership grants must meet the Head Start Performance Standards. **TRUTH**

2. A 20% matching contribution is required for all EHS-CC Partnership grants unless a waiver is obtained. **TRUTH**

3. The program options available for funding under this Funding Opportunity Announcement (FOA) are center-based, home-based, and family child care option. **MYTH**

4. Requests for start-up costs can be included within the applicant’s request for base funding. **MYTH**

5. Age eligibility for EHS center-based operations is 0 months through 36 months (age 3). **TRUTH**

6. Primary age eligibility for CCDF center-based operations is age 0 through 13 years. **TRUTH**

7. Applicants are encouraged to use federal funds to supplant available funds at child care partners to free up child care resources to be used in other areas of the program. **MYTH**

8. Supplies (materials) be definition have a useful life of less than a year and a unit cost of less than $5,000 per unit. **TRUTH**

9. Additional detailed budgets and budget justifications are not required for childcare partners within EHS-CC funding applications. **MYTH**

10. CCDF funding may be used as in-kind contributions to satisfy matching requirements of the EHS-CC Partnership grants. **MYTH**
Federal Agency Impact

FEDERAL REVIEW

ACF retains the right to adjust state allocations to ensure that grantees meet high standards of quality and to align with funding priorities

ACF will review and consider the last two triennial monitoring periods and any monitoring reports issued in the last five (5) years for existing grantees

ACF reserves the right to deny funding to any applicant viewed as “high risk”, not in good standing, probationary or has been debarred or defunded

ACF reserves the right to deny funding to any applicant with unacceptably high costs per child, unreasonably high start-up costs or those that propose programs with unreasonably high costs for sustainability

ACF FUNDING PRIORITIES

Fund applications that propose to use the funding to partner with local child care providers and provide comprehensive services to eligible populations

Prioritize applications that propose to serve children in zip codes with high or concentrated poverty

Prioritize applicants that propose to create a seamless continuum of care and education for ages birth to 5

Prioritize applicants that can show evidence of broad-scale impact through changes in state policies or by partnering with higher education to produce a highly qualified infant and toddler workforce community-wide or statewide
EHS-CC Partnership Budgeting Reminders

• Due August 20, 2014
• Must be submitted electronically at grants.gov unless exemption granted
• Use appropriate SF forms
• Formatting and page limit requirements
• Must meet Head Start Performance Standards and other key federal regulations for fiscal management
• Additional detail for partner budgets
• Requires 20% matching contributions of total project costs
• ACF funding priorities
Budgeting Q & A
Resources

Build Initiative, Inc.
http://www.buildinitiative.org/
Office of Child Care
http://www.acf.hhs.gov/programs/occ
Early Childhood Learning and Knowledge Center (EHS-CCP Partnerships)
https://eclkc.ohs.acf.hhs.gov/hslc/grants/ehs-ccp
National Center on Program Management and Fiscal Operations
http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/operations
Fiscal Management Checklist for Partnerships
A_Fiscal_Management_Checklist_for_Partnerships.pdf
Cost Allocation
http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/operations/fiscal/costs/cost-allocation
Non-Federal Share
Facilities
Questions, Reflections, Comments
How are you using this opportunity to advance your systems work?

Let us know!

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